

# Commis Chef Required for Manresa, The Jesuit Centre of Spirituality

Manresa Jesuit Centre of Spirituality provides residential and non-residential retreats, courses and events. The retreat house accommodates 40 people in individual ensuite rooms, welcoming individuals and groups for overnight stays of varying lengths.

The grounds based beside St Anne's Park and Dollymount Beach in Clontarf also comprise a community of resident Jesuits.

We help people of all denominations, traditions and beliefs to discover the living God present and active in their daily lives.

We wish to recruit a Commis Chef who will work in a team of four people over a rolling seven day cycle, flexible morning hours (e.g. 7.00am-2.30pm).

## Role

The role offers an opportunity to be part of a team of four chefs providing high quality meals for retreatants.

## Key Areas of Responsibility

- Insure the highest level of standard of service at all times.
- Be able to work as a part of a team.
- Ability to work with own initiative.
- To be organised and efficient.
- To have attention to detail and a can do attitude.
- To have passion for food and cooking.
- To pay attention to detail.
- To prepare meals in the kitchen when on duty.
- To consistently assist in producing high quality food, using fresh ingredients and adapted to all specific dietary needs.
- To assist and maintain good order and organisation in all aspects of the catering on site.
- To ensure the highest standards of cleanliness and hygiene are delivered.

- Food preparation, storage and service as required.
- Stocktaking and stock control procedures when requested. Ensuring portioning, packing, rotation, allocation, labelling, chilling, storage, and regeneration of food.
- Responsible for attending training courses and assist in training when required.
- Other duties may be designated by the head chef.

#### HEALTH & SAFETY and FOOD HYGIENE

- Responsible for ensuring total compliance with standards, including health and safety. Ensuring all quality assurance policies and procedures are adhered with particular attention to HACCP standards.
- To record and report all health and safety issues.

The above list is not exhaustive; additional areas of responsibility may be added over time and flexibility to cover for other staff roles may be required from time to time.

#### Person Requirements

- Time spent working in a catering position is desirable.
- A respect for silence when retreatants are on a silent retreat.
- Ability to be a flexible and co-operative member of a team.
- Ability to use initiative, apply sound decision making skills, including the ability to act calmly in emergencies and respond in a professional manner should there be a challenging and stressful situation.

Manresa is an equal opportunities employer

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#### Online Application Procedure:

Please apply by sending a cover letter and CV to Mr Joe Greenan at [director@manresa.ie](mailto:director@manresa.ie)